

National Health Research and Studies Portal (NHRSP)

User Manual

Center	Center for Health Research Studies
Department	NHRSP
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1. NHRSP OVERVIEW

A national e-platform launched by The Saudi Health Council represented by The Center for Health Research Studies, with the aim of making health research more efficient and responsive to health challenges, through research data sharing and recycling, in accord with the ethical standards of scientific research.

This manual is a functional reference on how to use NHRSP. Features available on NHRSP include:

- Search & View published research projects.
- View details on each research projects.
- Request Research Projects.
- Upload research projects.

The user manual provides a step by step process for using NHRSP. It describes how to:

- > Navigate NHRSP.
- Register/Login to NHRSP.
- Search & View published research projects.
- Request a research project access.
- Upload a research project.

For best performance we recommend that you use Chrome as your internet browser.



1.1. NHRSP HOME PAGE



A. Home:

Our home page is a web-page that serves as the starting point of NHRSP. It is the default web-page that loads when you visit NHRSP, contains a brief introduction to NHRSP & list of NHRSP objectives.

B. About CHRS:

An About CHRS Page is to give Researchers more insight into the Center for Health Research Studies mission & mandate.

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	NHRSP I National Health Research and Studies	s Portal
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	Building in effective and outcanable health research system that will help to develop and implement national health research. The Canter for Health Research Studies (CIRIS) was established by the Saudi Health Council based on the Council of Ministers The mandate of the CHRS is to:	strateges based on scientific evidence. decision No. (11) Dated 12/1/1434 H.
	Develop national nealth research strategic plans	
	Propose national health research priorities	
	Submit periodic reports on the health research activity to the Saudi Health Council.	
	Conduct health research studies to support the Saudi Health Council in developing health plans, policies, and strategies, w cooperating or contracting with governmental or private research institutions.	whether by CHRS or through
	 Pollow-up on health research pisoedures, in accordance with the rules and regulations for funding health research issued coordination with King Abiduladz City for Science and Technology (KACST). 	by the Saudi Health Council, in
	Rollow up the Implementation of research projects funded by the Saudi Health Council.	
	Colaborate with the National Center for Disease Prevention and Centrol (Wegaya) in identifying hearth problems and deve based on research findings and national registries data.	eloping a national health profile
		The Following and Technology



C. Research Projects:

A Research Projects Page lists all the health research projects/datasets hosted by NHRSP.

The research projects page contains the following items:

- **Research ID:** The research project ID is a unique identifier for each research project and is used only within the portal.
- Research Project Title
- Type of Study
- Research Area
- Research Project Start Date
- **Details:** lists more information about the research project and it only appears if you have an account on NHRSP and signed in.
- **Report:** shows the final report for each study, and it only appears if you have an account on NHRSP and signed in.
- Article: shows published article of the study, and it only appears if you have an account on NHRSP and signed in.

Contact Us Login										
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	Research Pr Search ke	ojęcts List yvord III	S	itart Date	start Data	Last	End Date	Report	Article	
	CHR50592021	Health Indicators Surveillance System (HSIS)	Qualitative Studies Prospective Studies Cross- Sectional Studies		2019/9/1	2021/2/11		*	٠	
	CHRS0582021	Heing prevarence of imarpie sciences in Saudi Arabia, a descriptive stuay A Study of the Psychological Impact of the COVID-19 Pendemic on the Saudi Socetry, Building a National Mental Health Surveillance System	Cross- Sectional Studies Cross- Sectional Studies	•	2015/8/15	2021/2/9	0	*	@	
	Page 1 of 1									



D. Contact Us:

A Contact Us Page is for visitors to contact NHRSP team for any question or issue that users face.

The page contains the following items:

- Contact Information:
- ✓ NHRSP email address.
- ✓ NHRSP telephone number.
- ✓ Office location.
- Online contact/ feedback form

NHRSP allows Visitors to explore the title and type of accessible research projects, if the researcher requires further details about a specific research project or would like to request a dataset, you must login if you are an existing user or register as a new user.

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Contact Us Contact information:	
The Center for Health Research Studies	Categorization Techincal
▶ Saudi Health Council	Name
J 966114579300+ Ext: 1615	Please fill out this field.
CHRS@shc.gov.sa	Email
6293 Olya Road	Subject
Sahafa Area Unit No (1)	
Riyadh 3161-13315	Message
🗣 Saudi Arabia	Attachments Attachments
	Send Send



E. Login:

An Entry page to a NHRSP requires user identification and authentication, regularly performed by entering a username and password combination. Logging in provides access to more features for the user.

F. Supporters

A page to thank our generous data giving supporters and health research community partners for making NHRSP possible.

G. User guide:

A User Guide contains all essential information for the user to make full use of NHRSP, includes a description of the system functions and step-by-step procedures for system access and use such as (How to sign in, how to access data, how to request data, and how to upload data).

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	How can lake webbit reason project? The NHOFG all view on the project of the one hype of accessible reason by orgents. If you reques further details about a spec- tion request a detext, you must hipp they are an existing user or register as a new user. How can in register in the possible Data you submit any organization information, a verification link will be sent to your small to verify your registration and acc > Requesting Dataset Access	che project of would like Nata your account.
	* Uploading Dataset	•

H. Notifications:

A Notifications panel displays a list of current alerts & notifications to help user users find out updates & changes within their requests & It only appears if you have an account on NHRSP.



User name	VICINE DI 2000 Martine de la constante de l	
an Andra 2	Home About My Requests Research Projects Notifications Contact Us NHRSP National Health Research and Studies Portal	
	Welcome to NHRSP The hadron ineach fleakerch and Studies Fortal (Netfron') is a database for national health research data, it provides a platform for researchers to share and access research data, to find that the new of existing health research data in accessing of the database for national health research data database for rational health research data accessing sty finditional goldbornice relationships signetific bankgowers and expendences that research data accessing sty finditions goldbornice relationships signetific bankgowers and expendences in the software bank database for stational health considerates to consider and expendences in the software relationships signetific bankgowers and expendences in the software bank and software the software relationships signetific bankgowers and expendences into a software bank and software the software bank and software the software bank and software bankgowers and expendences into a software bank and software bankgowers and expendences into a software bankgowers.	
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	Promote international data sharing practices across the kingdom	?



1.2. ACCESS & USER PROFILE

A. Registering to NHRSP

To register, you must have an email/number that is active and operates regularly. After entering and submitting the required information. NHRSP will automatically send a verification link through the email account & mobile number to verify the registration & activate the user account.

- ✓ You can access the NHRSP website through the following link: NHRSP.shc.gov.sa.
- ✓ Open NHRSP in a CHROME browser.
- Open the registration form.
- Enter the required information, then click "Create New"
- ✓ The password must:
- Be at least 8 characters long
- Contain at least one uppercase character
- Contain at least one lowercase character
- Contain at least one of the following special character !? +*∧:; "'{[]()

a) Start by entering the	• Contain at least	one numeric character (0-9)
login button	Center Los Legie VISIOVIC	
	Weyner United and Albert	in Research Projects Contact Us
	III NHRSP Nation	al Health Research and Studies Portal
	Wetcome to NHHSP the lational Haath Research and Subject Print (Ventor) is a detable the lational Haath Research and Subject Research and Subject Research and the lational Heaters Backets Backets and Heaters The Corner for Heater Research Backets and Heaters the lation Heaters Backets Backets and Heaters the lation Heaters Backets the lation Heaters the lation the	as for rubpion (Nath) research data, it provides a platform for research was to plane and access Factorized to the winking conduction of structure, research, easis to column as region research, data services research, easis to column as region research, data services research, easis to column as region research, data services research, easis to column as region research, data services research, easis to column as region research, data services research, easis to column as region research, data services research, easis to column as region research, easis to column
	researchers to bridge knowledge gaps and generate new research Ide	946. ·



Personal In	formation				Contact Information	b) Start by filling the Information
First Name	Second Name	Third Name	Last Name		Email	
Job Title]	Password	
Phone Number]	Confirm password	
					+ Create New	

B. Logging In/Out of NHRSP

With the username and previously set password, users can access NHRSP.





Login Page	
Autorial Head Research & Studen Renal	
Username External	
Password	b) Add your email and password
Forgot Password Register	
Log In	

C. Forget Username/ Password:

- ✓ To retrieve your password, click "Forgot Password".
- ✓ New window displays to input the email address used to create your account.
- Click "Send" to receive an email with further instructions on how to reset your password.

Login Page	a) Start by entering the
المجلس المحب السعودي Saudi Health Council	Forget Password
External Username NHRSP@shc.gov.sa	button
Password	
Register Forgot Password	



1.3. SEARCH & VIEW PUBLISHED RESEARCH PROJECTS

A. Search published research projects

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Research Pro	ojects List									
jearch key	word	(***)	St	art Date			End Date		3	
Research ID	Title	Request Status	Type of study	Research Area	Start Date	Last Update	Details	Report	Article	
CHRS0592021	Health Indicators Surveillance System (HISS)	Published •	Qualitative Studies Prospective Studies Cross- Sectional Studies	Ø	2019/9/1	2021/2/11	0	*	۲	
CHRS0582021	Rising prevalence of multiple sclerosis in Saudi Arabia, a descriptive study	Published •	Cross- Sectional Studies		2015/8/15	2021/2/9	۲	*	۲	
CHRS0552020	A Study of the Psychological Impact of the COVID-19 Pandemic on the Saudi Society: Building a National Mental Health Surveillance System	Published •	Cross- Sectional Studies		2020/5/1	2021/2/7	۲	*	۲	
Page 1 of 1										

Help the user to navigate NHRSP to discover new research projects by using key words, name of the study, and study date.

B. View details on each research projects

F	Research Pro	jects List								
	Search key	ward	[::::::	S	art Date			End Date	Q	
	Search Key	Wild		5	art Dute			End Date		
	Research ID	Title	Request Status	Type of study	Research Area	Start Date	Last Update	Details	Report	Article
	CHR50592021	Health Indicators Surveillance System (HISS)	Published	Qualitative Studies Prospective Studies Cross- Sectional Studies		2019/9/1	2021/2/11	٢	*	۲
	CHRS0582021	Rising prevalence of multiple sclerosis in Saudi Arabia, a descriptive study	Published	Cross- Sectional Studies		2015/8/15	2021/2/9	۲	*	۲
	CHRS0552020	A Study of the Psychological Impact of the COVID-19 Pandem on the Saudi Society. Building a National Mental Health Surveillance System	nic Published	Cross- Sectional Studies	0	2020/5/1	2021/2/7		*	۲
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1.4. REQUEST A RESEARCH PROJECT

- ✓ After signing-in
- ✓ Click "Published Research Projects"

			Aubord Health Research & Studies Portal	المجلس المحي السعودي Saudi Health Council
🖀 Home 🛔 About 🛛 My Requests	Research Projects Notifications 🧿	Supporters		
	Published Research Projects			
	Upload Research project			

✓ Click "Details" for the research project that you are interested in to view all available

information.

\checkmark	Click "Rec	uest Data	Access" to	start a	new req	uest.
--------------	------------	-----------	------------	---------	---------	-------

Business Owners :	 Image: A set of the set of the
Start Project Date :	2019-9-1
End Project Date :	2021-12-31
Code Book :	*
Data Collection Tool :	*
Approved Proposal :	
	Request Data Access

✓ Complete all mandatory information and attach the required supporting documents.

- Data requester CV
- Research proposal
- IRB Approval



- Signed & dated Data Use Agreement, which can be downloaded from the data request form page. (kindly sign and date the agreement and re-upload it with the request).
- Once your request is completed and all supporting documents are attached, you can submit the data access request:
- ✓ The request will be reviewed within 5 working days, if your request is incomplete or requires further information you will receive a notification email to edit and resubmit the request.

The current version of NHRSP doesn't AutoSave the information. You should save your work at regular intervals; you must save your data to complete the request later

✓ Once the request is approved, you will receive a notification email & text message, please login to your account to download the data file.

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倄 Home	i About My Requests	Research Projects	Notificat	ions 1 Supporters		
			1 Approved	d Research Access Requests		
	Code Book :	*				
	Data Collection Tool :	*				
	Approved Proposal :			Download		
	Study Data :	*		Requested		
			P	Study Data		

Kindly note that the data file will be available in your account for 14 working days only.



1.5. UPLOAD A RESEARCH PROJECT

✓ After signing-in

Click on "Research Projects", then on sub-menu "Upload Research Project".

Project Duttor Project P	VISION C JÓ 24330 Under de Vision	Andre Council	a) Start by entering the <u>Upload</u> Research
Velcome to NHRSP The National Health Research and Studies Portal (NHRSP) is a database for national health research data, it provides a platform for researchers to share and access research data, to facilitate the reuse of existing health research data in accordance to the ethical standards of scientific research. The Center for Health Research Studies at the Saudi Health Coucil seeks to cultivate an open research data environment, believing that sharing research data accelerates science by facilitating collaborative relationships, scientific transparency and reproducibility, NHRSP encourages scientific research and support researchers to bridge knowledge gaps and generate new research ideas. NHRSP aims to: Provide a platform for researchers to share and access the Kingdom Establish a national health research apostory Provide support for data management and data sharing across the Kingdom Provide international data sharing practices across the Kingdom	NHRSP National Health Research and Studies Portal		<u>Project</u> button
The National Health Research and Studies Portal (NHRSP) is a database for national health research data, it provides a platform for researchers to share and access research data, to facilitate the reuse of existing health research data in accordance to the ethical standards of scientific research. The Center for Health Research Studies at the Saudi Health Council seeks to cultivate an open research data environment, believing that sharing research data accelerates science by facilitating collaborative relationships, scientific transparency and reproducibility, NHRSP encourages scientific research and support researchers to share and generate new research ideas. NHRSP aims to: Provide a platform for researchers to share and access national health research data Provide support for data management and data sharing across the Kingdom Establish a national health research repository Promote international data sharing practices across the Kingdom	Welcome to NHRSP		
The Center for Health Research Studies at the Saudi Health Council seeks to cultivate an open research data environment, believing that sharing research data accelerates science by facilitating collaborative relationships, scientific transparency and reproducibility. NHRSP encourages scientific research and support research data movielde gaps and generate new research ideas. NHRSP aims to: Provide a platform for researchers to share and access national health research data Provide support for data management and data sharing across the Kingdom Establish a national health research repository Promote international data sharing practices across the Kingdom	The National Health Research and Studies Portal (NHRSP) is a database for national health research data, it provides a platform for researchers to share research data, to facilitate the reuse of existing health research data in accordance to the ethical standards of scientific research.	and access	
NHRSP aims to: Provide a platform for researchers to share and access national health research data Provide support for data management and data sharing across the Kingdom Establish a national health research repository Promote international data sharing practices across the Kingdom Promote international data sharing practing practices across the Kingdom	The Center for Health Research Studies at the Saudi Health Council seeks to cultivate an open research data environment, believing that sharing researc accelerates science by facilitating collaborative relationships, scientific transparency and reproducibility. NHRSP encourages scientific research and sup researchers to bridge knowledge gaps and generate new research ideas.	ch data pport	
Provide a platform for researchers to share and access national health research data Provide support for data management and data sharing across the Kingdom Establish a national health research repository Promote international data sharing access the Kingdom	NHRSP aims to:		
Provide support for data management and data sharing across the Kingdom Establish a national health research repository Promote international data sharing practices across the Kingdom	Provide a platform for researchers to share and access national health research data		
Establish a national health research repository Promote international data sharing practices across the Kingdom	Provide support for data management and data sharing across the Kingdom		
O Promote international data sharing practices across the Kingdom	SEstablish a national health research repository		
	OPromote international data sharing practices across the Kingdom		

 Please complete all mandatory information and attach the required supporting documents.

- Approved Proposal (if applicable)
- Data Collection Tool.
- Report.
- Code Book.
- Study Data.

 Once your request is completed and all supporting documents are attached, you can submit the data upload request.

The current version of NHRSP doesn't AutoSave the information. You should save your work at regular intervals; you must save your data to complete the request later



	Right Home i About My Requests Research Projects Notifications () Contact Us
Upload new research	
Research Category'	ON Available Corr Restricted Orr Confidential
Title"	
Abstract' (7)	
Type of study*	Orr Qualitative Studies Orr Retrospective Studies Orr Prospective Studies Orr Matched-Pair Analysis Orr Orr Cross-Sectional Orr Evaluation Studies Orr Case-control Study Studies Orr Cost-Benefit Analysis Orr Others
Research Area"	OFF Health Services OFF Clinical Science Research Epidemiology OFF Basic science OFF Health Economics OFF Clinical Science
Project (7) Contributors'	Add Project Contributors
Business Owners' (?)	Add Business Owner
Start Project Date" Collaborating Entities (Imm mm/dd/yyyy End Project Date* Imm/dd/yyyy Add Collaborating Entity
Study Methodology"	
Sampling Frame"	
Geographic 🧿 Distribution'	
Sample Size'	b) Start by
Number Of Variables"	1 filling the
Data Collection From*	as/15/2021 Data Collection To'
Article Link	and press
Attachments +	Save &

- ✓ After the Uploader submit the data, will receive a notification email about the status of the request, if your request is incomplete or requires further information you will receive a notification email to edit and resubmit the request.
- ✓ The process time will depend on the nature of the project/uploaded dataset. You will receive an estimation of the required process time within 7 working days.