

In the Name of God, Most Gracious, Most Merciful

Kingdom of Saudi Arabia

Health Services Board

General Secretariat

Resolution No. (70/5)

Date: 26/8/1435

Subject: National Health Centers

The Saudi Health Council:

After reviewing the Council's Resolution No. (5/68) dated 12/2/1435 AH regarding the National Health Centers and the conditions and standards to be met in them.

And after reviewing the recommendations raised by the Preparatory Committee at its thirty-fourth meeting on 7/28/1435 AH

And after discussion of the issue by the members of the Council at the seventieth meeting held on 8/26/1435 AH

The following was decided :

1. Approving the establishment of the National Health Centers while adhering to the regulatory regulations attached to the health centers, and that this does not conflict with the tasks of the National Center for Disease Prevention and Control.

2. When proposing to establish a national health center, a detailed scientific paper is prepared that includes the following:

- The importance of establishing the proposed national health center includes the size of the health problem to be established for.
- The presence of specialists in the field of work of the center, including consultants and others
- The existence of specialized service centers in the field of work of the center
- Preparing a proposal for the organizational structure of the center
- Setting the estimated budget for the first three years

3. Any proposal to establish a national health center should be studied by a working group consisting of representatives of the various health sectors in preparation for presenting it to the Preparatory Committee and then the Council.

Acting Minister of Health

Chairman of the Health Services Council

Adel bin Mohammed Fakh

وزير الصحة المكلف
الرئيس مجلس الخدمات الصحية
م. عادل بن محمد فقيه

Kingdom of Saudi Arabia

Health Services Board

General Secretariat 157

Regulations for National Health Centers

Article 1:

The following terms and expressions, wherever mentioned in this regulation, have the meanings built in front of them, unless the context requires otherwise.

The Center: The National Center

The Council: The Health Services Council

The Secretary General: The Secretary General of the Council

Director General: The Director General of the Center

The General Secretariat: The General Secretariat of the Council

Article Two:

The center is organically linked to the council

Article Three:

The main specializations of the centers are as follows:

1. Planning and presenting programs and projects of scientific research and technological development in the field of the center.
2. Attracting the necessary financial and material resources to support research in the center's field of work.
3. Capacity building in scientific research methodology and evidence-based health practice in the field of its focus through the implementation of distinctive specialized training programs.
4. Extracting the necessary evidence from research with a solid methodology in preparation for preparing guidelines and quality standards for clinical practice in the field of work of the center.
5. Promoting the general culture of the public in the field of work of the center through awareness programs and the preparation of guidelines based on scientific facts and methodology related to the topic.
6. Supporting scientific and professional societies in their focused field of work and benefiting from them.
7. Make use of the relevant national health records to prepare national studies in the field of work of the center.
8. Participate in making health policies at the national level in the field of the center by making use of the research, studies and evidence drawn from them.

Article Four:

In the form of the center a scientific committee with membership of each of:

1. Director General of the Center
2. A representative of the Ministry of Health
3. Medical services representative in the Ministry of Defense
4. A representative for health affairs in the Ministry of National Guard
5. A representative of the medical services at the Ministry of Interior
6. A representative of the General Organization of King Faisal Specialist Hospital and Research Center
7. A representative of the Saudi Red Crescent Authority.
8. A representative of the Ministry of Higher Education.
9. A representative of the Health Insurance Council
10. A representative of the Saudi Authority for Health Specialties.
11. A representative of the Food and Drug General Authority.
12. An example from the private health sector will nominate the council's chairman in coordination with the Council of Chambers of Commerce and Industry.

Provided that they are specialists in the field of the work of the center, and the chairman of the board may nominate three specialists for membership in the committee.

The council may also add representatives of other bodies to the membership of the scientific committee of the center, and the head of the committee is chosen from among its members for one term of 3 years.

The term of membership in the scientific committee, with the exception of the director general of the center, is three years, renewable once.

Fifth Article:

The scientific committee of the center undertakes the following:

1. Proposing plans and policies for the center's activities and the programs needed for implementation.
2. Determine the research priorities in the field of work of the center.
3. Supervising the implementation of programs after they are approved by the Council.
4. Approving of the guidelines and research standards issued by the Center.
5. Approving awareness programs directed to the public.
6. Adopting policy papers issued by the Center.
7. Any other task assigned to it by the Council.

Article Six:

The scientific committee of the center meets a minimum of four times a year under the chairmanship of its chairman or whoever acts on his behalf from among the members, and the head of the committee may invite it to a meeting whenever needed. The meeting is not considered regular except with the attendance of the majority of the members, and the decisions of the scientific committee are issued by the majority of the votes of the attendees. When votes are equal, the vote of the president considers the meeting preponderant.

Article Seven:

Sub-committees are formed according to the center's specializations and tasks, and the scientific committee of the center is represented by at least two members.

Article Eight:

The center shall have a general manager appointed by the council president, who is organizationally linked to the council's general secretary.

Article 9:

The Director General shall manage and administer the Center's affairs in accordance with the powers stipulated in this regulation, the regulations issued accordingly, and the Board's decisions

For this purpose, he may:

1. To suggest implementing regulations for this regulation.

2. To propose the center's plans, programs and projects and supervise their implementation after approval.
3. Prepare a visualization of the annual financial costs needed by the center and present it to the scientific committee.
4. Proposing the formation of the technical and administrative committees necessary for the work of the center and their follow-up.
5. Preparing indicators to measure the performance of the center.
6. Executing the scientific committee decisions according to the regular procedures.
7. Representing the center in its links with other bodies.
8. Any other authority granted to him by the Council.

Article Ten:

1. The center shall have financial allocations (program) within the council's budget, including on the center's activities and the technical and administrative requirements of its work.
2. The center's resources consist of the following:
 - a. The appropriations allocated to it within the council's budget.
 - B) The fee that the Center receives for the business and services it provides within its jurisdiction in accordance with what the Board decides.
 - C. Gifts, donations, aid, bequests, and endowments.
 - D. Any other resource approved by the Board.

Article Eleven:

The Council allocates a suitable headquarters for the center and provides the necessary functional and financial needs to perform its duties.

Article Twelve:

All employees of the center are affiliated with the General Secretariat and its regulations apply to them.

Article Thirteen:

Within 60 days of the beginning of each fiscal year, the Director General shall submit a report to the Secretary-General of the Center's achievements, the difficulties he is facing, and the proposals he deems to be presented to the Board.

Article Fourteen:

The Board issues the necessary decisions to implement this regulation.